

## St. John's College, Palayamkottai - 2.

Minutes of the Committee meeting held at 12.15 p.m. on 08.08.2015 at the College meeting hall.

The Heads of the departments as well as NAAC team of St. John's College met for the purpose of NAAC, on 08.08.2015 at the Conference Hall in our Campus. The Principal i/c, Dr A Anul Devadas headed the meeting and gave the welcome address.

### Members Present:

Signature

1. Dr A Anul Devadas  
Principal i/c

*A. Anul Devadas*

2. Dr S John Kennedy Vethanathan,  
IQAC - NAAC Coordinator

*S. John Kennedy*

### Heads of the Depts.

3. Dr C Venu, Asst. Prof. of Tamil
4. Dr E Edward David Sundararaj, Asst. Prof. of English
5. Mr M Jeyasingh, Asst. Prof. of History
6. Mr K Krithiravan, Asst. Prof. of Eco.
7. Mr S. Daniel David Annuaraj, Asst. Prof. of Commerce
8. Dr Mrs J Suresh Suseela, Asst. Prof. of Maths
9. Dr M Daniel Sweetlin, Asst. Prof. of Physics
10. Dr P Muthuselvan, Asst. Prof. of Chemistry
11. Dr S Abraham Muthukumar, Asst. Prof. of Botany
12. Dr A Joshua Kirubakaran, Librarian

*C. Venu*

*E. Edward David*

*M. Jeyasingh*

*K. Krithiravan*

*S. Daniel David*

*J. Suresh Suseela*

*M. Daniel Sweetlin*

*P. Muthuselvan*

*S. Abraham*

*A. Joshua*

### Members of NAAC Team:

13. Dr R Nalina Palini, Asst. Prof. of English
14. Dr K Joselin Margaret, Asst. Prof. of Tamil
15. Mr G Andrews, Asst. Prof. of History
16. Mr J David Gnananaj, Asst. Prof. of Economics
17. Dr Stanley Davis Mani, Asst. Prof. of Commerce

*R. Nalina Palini*

*K. Joselin Margaret*

*G. Andrews*

*J. David*

*S. Stanley*

4/8/2015



18. Dr G. S. Gnanu Prema, Asst. Prof. of Maths ✓
19. Mr A Arul Gnanam, Asst. Prof. of Physics ✓
20. Mr A Pauldurai Samraj, Asst. Prof. of Botany ✓
21. Dr S Suthakar Isaac, Asst. Prof. of Zoology ✓
22. Mrs A Kanaga Jey, Superintendent
23. Mrs B Sarojini, Steno-Typist.

M. J. Meethi  
4/8/15

Arul

Arul

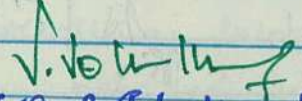
A. Kanaga Jey

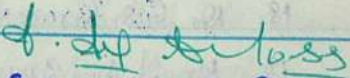
B. Sarojini

The meeting was started with a prayer unto Lord Almighty by Dr Mrs J Suresh Susela, HOD and Associate Professor of Mathematics.

The discussion started after the introduction about our College by our Principal i.e., Dr A Arul Devadoss. The minutes of the meeting is given below for your consideration.

1. The members discussed the implementation of the mentoring system. Dr M B Reginald Prithiviraj, Asst. Prof. of English was suggested as a Coordinator for processing the Mentoring system. It was decided that 20 students are allotted to each Faculty member.
2. It was resolved that all the HOD's are asked to submit the Completed department Profile, so that the NAAC report preparation work could be initiated.
3. It was resolved that the feed back forms for all the programmes inside the College was discussed and the team suggested to prepare <sup>modalities</sup> forms for implementation.
4. It was resolved that the idea of utilizing the Alumni Association for the initiation of greening of the Campus as well as road laying purpose was suggested.

  
(Dr S John Kennedy)  
IQAC - NAAC Coordinator  
ST. JOHN'S COLLEGE  
PALAYANKOTTAI

  
(Dr A Arul Devadoss)  
PRINCIPAL  
ST. JOHN'S COLLEGE  
PALAYANKOTTAI - 627 002



## St. John's College, Palayamkottai - 2.

Minutes of the Committee meeting held at 12.15 pm on 17.2.2016 at the College Meeting Hall.

The Heads of the departments and the NAAC team of St. John's College met on 17.2.2016 at the Conference Hall in our College Campus.

## Members Present:

1. Dr A Arul Devadoss,

Principal i/c

2. Dr S John Kennedy Vethanathan  
Co-ordinator - NAAC - IQAC.

## Heads of the Depts.

3. Dr C Yessu, Asso. Prof. of Tamil.
4. Dr E Edward David Sundararaj, Asso. Prof. of English
5. Mr N Kathiravan, Asst. Prof. of Economics.
6. Mr S Daniel David Amaraj, Asst. Prof. of Commerce.
7. Dr Mrs J Suresh Suseela, Asso. Prof. of Maths
8. Dr M Daniel Sweetlin, Asso. Prof. of Physics.
9. Dr P Muthuselvan, Asso. Prof. of Chemistry
10. Dr S Abraham Muttukumar, Asso. Prof. of Botany
11. Dr H M Mahilini, Asso. Prof. of Zoology
12. Dr A Boshna Kirubakaran, Librarian.

## Members:

13. Dr N Lalitha Padio, Asso. Prof. of English.
14. Dr K Josephine Margaret, Asst. Prof. of Tamil.
15. Mrs G Andrews, Asst. Prof. of History.
16. Mr A Suresh, Asst. Prof. of Economics.
17. Dr Stanley Davis Mani, Asst. Prof. of Commerce.
18. Dr G.S. Grace Premea, Asso. Prof. of Maths.
19. Mr A Arul Ganaram, Asst. Prof. of Physics.



20. Mr P Rajesh Anantha Selvan, Asst. Prof. of Chemistry
21. Mr A Pauldurai Samraj, Asst. Prof. of Botany
22. Dr S Suthakkar Prasad, Asso. Prof. of Zoology
23. Mrs. A Kanaga Jeya, Superintendent
24. Mrs B Sarojini, Steno-Typist

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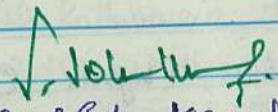
The meeting was began with a prayer by Dr A Arul Gnanam, Asso. Prof. of Physics.

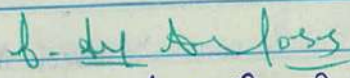
The Principal i.e., Dr Arul Devadoss, shared the need for the NAAC Reaccreditation process to be initiated. The following matters are discussed and resolved:

1. It was resolved to upgrade the website of our College.
2. It was resolved to initiate value added courses in various departments.
3. It was resolved that the Heads of Maths, Physics, Chemistry and Commerce departments were asked to upgrade their departments as Research department / centres.
4. It was resolved that the Heads of the Departments should take necessary steps to identify notable Alumni of our College.
5. It was resolved that the IQAC Sponsored Seminars should be initiated in various departments with relevance of Academic quality improvements.
6. It was resolved that the IQAC News letters for the odd Semester (June - Nov. 2015) should be released in this academic year.
7. It was resolved that Rs. 5,000/- will be allotted to each department for conducting IQAC initiative Seminars.



8. It was resolved that each department shall adopt a village which is part of Extension Activities as proposed by NAAC.
9. It was resolved that the Alumni meet may be organized by publishing advertisement in Newspaper, Social media and other mediums.
10. It was resolved that the reports of all the cells have to be submitted.
11. It was resolved that the Books Publications must be encouraged among the Staff members.

  
(Mr S John Kennedy Vethanathan)  
IQAC - NAAC Coordinator  
IQAC CO-ORDINATOR  
ST. JOHN'S COLLEGE  
PALAYAMKOTTAI

  
(Mr A Anand Devadoss)  
Principal &c.  
PRINCIPAL  
ST. JOHN'S COLLEGE  
PALAYAMKOTTAI - 627 002

**2015 - 2016**

Plan of Action	Achievements
1. Request the various cell coordinaters to conduct minimum one programme.	Totally 16 Programmes were conducted. The Programmes are :
	1. Sale of 250 flags for Blind society of India organised by NSS Units 27, 28, 29 & 74 on 18.08.2015.
	2. An orientation Programme organised by NSS Units 28 & 29 on 29.08.2015 for the members of NSS Units.
	3. Campus Cleaned by NSS Units 27 & 29 on 30.08.2015.
	4. Campus Cleaning organised by Nature Club on 08.10.2015.
	5. Rally for Dr. APJ Abdul Kalam's Birthday organised by NSS Units 27, 28, 29 & 74 on 15.10.2015 VOC Ground, Palayamkottai.
	6. Water testing and awerness programme organised by Environmental cell on 21.11.2015 at Melaseval, Tirunelveli District.
	7. 27 <sup>th</sup> Road Safety programme organised by NSS Units 28 & 29 on 11.01.2016.
	8. Mini Marathon conducted by 5(TN) Batttalion NCC on 24.01.2016.
	9. Campus Cleaning organised by Nature Club on 02.03.2016.
	10. A Rally on " Stop Drinking " organised by NCC on 02.03.2016, from St. John's College to VOC Ground.
	11. " Importance of women in the society " organised by women's cell on 07.03.2015.
	12. " Role of Women in their familes " organised by YRC & Women's Cell on 08.03.2016 at Vedasironmani Auditorium, St. John's College, Palayamkottai, Tirunelveli 627002.
	13. " Rally to create awerness on voting " organised by YRC & NSS on 08.03.2016 at Palayamkottai, Tirunelveli 627002.
	14. An Awareness Programme, " Evils of cell phones on women's life " organised by women's cell on 26.03.2016.
	15. " Voter's Awerness Rally " organised by NSS Units 27,28,29 & 74 on 18.04.2016.
	16. Combined annual training camp organised by NCC from 20.05.2016 to 30.05.2016 .
2. Seek external funding to strenghtern the infrastucture to renovate existing rooms into laboratories	30 lakhs from the illustrious alumni Mr. Muthu Karuppan M.P Fund
	1. C++
	2. COC English Language Lab
	UGC Plan Block Development Grant Scheme :
	<b>1. Competance Building:</b>
	1. Seminar on " How to Enjoy Nature " organised by Nature Club on 04.09.2015.
	2.National Seminar on "Exploitation of Natural Resources - Economic Impact and Remedies" on 03.03.2016 ( Dr. A. Angel Anila, Asst. Prof of Economics, St. John's College)
	3. National Seminar on " Entrepreneurship in the contemporary Bussiness Evironment " on 04.03.2016 ( Dr. S. Daniel David Annaraj, Asst. Prof of Commerce, St. John's College )
	4. One day Seminar on " Recent Trends in Physics Application" on 31.03.2016 ( Dr. S. John Kennedy, Coordinator of IQAC, Asso. Prof of Physics, St. John's College )
	5. One Day Seminar on " தமிழ் வளர்த்த ஐரோப்பிய அறிஞர்கள் " on 29.03.2016 ( Dr. A. Arun Devadoss, HOD of History, St. John's College )
	<b>2. Educational Innovation:</b>
	1. Recent Trends in Biological Research (RTBR-2016) on 04.03.2016 "Biodiversity on in the Forest Canopy" ( Dr. H. M. Mahilini, HOD of Zoology, St. John's College)
	2. Recent Trends in Biological Research (RTBR-2016) on 04.03.2016 "Paterning of Plant Phyto-Chemicals" ( Dr. S. Abraham Muthukumar, HOD of Botany, St. John's College)
	3. Seminar on "Fictor Drama and Media: Recent Trends on 30.03.2016" (Dr. Edward David Sundaraj, HOD of English, St. John's College )

3. Initiate Plan Block Development grant programmes.	<b>3.Field Activities:</b>
	1. Field Visit to Mysore and Bangalore From 28.01.2016 to 29.01.2016 (Dr.J.Suresh Suseela, HOD of Mathematics, St. John's College)
	2. Field Visit to Thanjavur, Pondichery, Mamallapuram and Chennai from 12.02.2016 to 13.02.2016 (Dr. J. Barnaboss Jacob, Asst. Prof of History, St. John's College)
	3. Field Visit to NIIST , Thiruvananthapuram on 06.10.2015 ( Dr. P. Muthuselman, HOD of Chemistry )
	4. Field Visit to Bench-Mark-Tea Factory, Ooty on 18.02.2016 ( Dr. S. Daniel David Annaraj, HOD of Commerce, St. John's College )
	5. Field Visit to Thiruvanthapuram, Veli and Kovalam on 19.02.2016 ( Dr. H. M. Mahilini, HOD of Zoology, St. John's College )
	6. Field visit to Kanyakumari on 15.03.2016 ( Dr. E. Edward David Sundararaj, HOD of English, St. John's College )
	7. Field Visit to Tea Factory to Ooty from 16.03.2016 to 17.03.2016 ( Mr. D. Kathiravan, Asst Prof of Economics, St. John's College )
	8. Field Visit to Tharani Sugar Factory, Vasudevanallur on 13.02.2016 ( Dr. S. Abraham Muthukumar, HOD of Botany, St. John's College )
	9. Field visit to Mundanthurai Sanctuary organised by Nature Club on 04.09.2015 at Kalakkad Mundanthurai Tiger Reserve, Ambasamudram, Papanasam, Tirunelveli 627551.
	<b>4. Placement Cell and Career Counselling Cell:</b>
	1. Skill Development Program conducted from 17.02.2016 to 20.02.2016 ( Dr. B. Beneson Thilagar, Asst. Prof of English, St. John's College)
	2. A Two day Employability Skill Development Programme from 28.03.2016 to 29.03.2016 (Dr. B. Beneson Thilagar, Asst. Prof of English, St. John's College)
	<b>5. Extension Activity:</b>
	1. Blood Donation Camp organised by NSS Units 27, 28,29 & 74 and Blood Donors club on 16.12.2015 at St. John's College, Palayamkottai, Tirunelveli 627002.
	2. Dental Camp organised by YRC on 05.02.2016 at VedaSironmani Auditorium, St. John's College, Palayamkottai, Tirunelveli 627002.
	3. Rural based " Vermi composting " Programme at Thenkalam on 16.02.2016 (Dr. H. M. Mahilini, HOD of Zoology, St. John's College)
	4. Free Medical Camp organised by YRC and Department of Mathematics on 27.02.2016 at Manimoorthiswaram, Tirunelveli 627001 ( Dr. J. Sureah Suseela, HOD of Mathematics, St. John's College)
	5. "The Menace of mosquito" - An awareness programme organised by Department of English on 15.03.2016 at Vattakottai, kanyakumari ( Dr. E. Edward David Sundaraj, HOD of English, St. John's College)
	6. "Being Cleaness" - An awareness programme organised by Department of English on 15.03.2016 at Pazhavur , kanyakumari ( Dr. E. Edward David Sundaraj, HOD of English, St. John's College)
	7. Voter Awareness Programme organised by Department of Economics on 29.03.2016 at Munnirpallam, Tirunelveli 627356 ( Mr. D. Kathiravan, Asst. Prof of Economics)
	8. Awareness Campaign Preservation of Ancient Movements and Excursing Francis at Manapadu, Idayankudi and Vattakottai on 28.03.2016 ( Dr.A. Arul Devadoss, HOD of History, St. John's College)
	9. Extension Activity Programme at Paraikulam, Keelaputhaneri and Vasavappapuram on 01.03.2016 ( Dr. P. Abraham Muthukumar, HOD of Botany, St. John's College)
4. Lay Road on the campus	Budget was allocated.
5. NET\SET Coaching Classes were continued	8 students qualified in NET \ SET examination.
6. To council the needy students for better performance	Counsellors were given autonomy to take care of the students. 81 students grievances were redressed.
7. Improve existing physical facilities.	25 Rooms were renovated.
8. Upgrade PG departments into research departments	Efforts were taken to upgrade Department of Mathematics, Physics, Chemistry and Commerce as Research Centre.
9. Purified water facilities for the welfare of the students.	500 LPH RO water purifier was installed for the worth of Rs. 2,00,000.