

St. John's College, Palayamkottai

Minutes of the Committee Meeting held at 12.10 p.m. on 10.08.2017 at the Audio Visual Room.

Members Present:

Signatures.

Principal : Dr S John Kennedy.

[Signature]

NAAC Coordinator :

Dr A Alwyn Asir

[Signature]

Dr. P. MUTHUSELVAN

Dr. J. VIJAYA XAVIER PARTHIPAN

Dr. M. DANIEL SWEETLIN

Dr. S. ABRAHAM MUTHUKUMAR

S. A. ANDREW CHANDRAKUMAR

G. Jayakumar

A. Joshua Kirubaharam

Dr. J. BARNABAS JACOB

Dr. M. JOSEPHRAJ.

G. ANDREWS

Dr. A. ARULGNANAM

Mr D. ARUL ASIR ABRAHAM

S. DANIEL DAVID ANNARAS.

T. Stanley Davis Mani

Dr. G.K. Stanley David

Dr. P. ABRAHAM.

A. PAUL DRAI SAMRAJ

Dr. D. ABIYA CHELLIAH

Dr. J. WINFRED JEBARAJ

G. KOIL SAMUEL

Dr. S. Suthakkar Isaac

Dr. D. Paramanatha Swami Doss

Dr. C. YESU

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NAAC accreditation process.

1. He insisted that the quality bench mark is changing every now and then. So, he called for the cooperation of all the faculty members.
2. He stressed that the NAAC co-ordinator has a huge responsibility of assigning the task to the members and he has to frequently press the members in order that they respond quickly.
3. Dr A Alwyn Aisr, NAAC Co-ordinator, introduced the Format in which one has to apply for NAAC accreditation process.
4. He reiterated that the AQAR Report for every academic year must be kept ready, so as to upload in the website.
5. Further, he suggested that the quality of the website must be enhanced to upload all the required details.
6. He advocated that each and every programme has to be recorded with a detailed Report.
7. Dr A Arul Gnanam, Asso-Prof. of Physics, insisted that the NAAC will take into consideration the development of Research Programme. So, the College shall secure more marks if we take steps to upgrade a few departments into research department like Chemistry, Mathematics, Commerce, Physics.
8. Further he insisted the need for enhancing and promoting quality Research publications, articles with valid Journals with impact factor.

9. Further, he pointed out that, the staff and the scholars must be motivated to publish in refereed Journals.
10. Mr S Daniel David Dorraj, Asst. Prof of Commerce advocated that the infrastructure of the College has to be enhanced.
11. He insisted that the name boards of the departments and Faculty must be replaced and newly furnished.
12. He suggested that each department has to be enhanced with ICT facilities.
13. He stressed the importance of enhancing the ordinary class rooms into smart class rooms.
14. Dr B Beneson Thilagar, Asst. Prof. of English. pointed out that the College has to introduce career oriented courses, value added courses to promote the quality of students.
15. He suggested that the employability skills and soft skills must be enhanced among the students.
16. He stressed that many innovative programmes have to be organised to promote creativity among the students.
17. It was resolved to go for Academic Academic Audit, Green Audit, Energy Audit etc. from this year onwards by seeking assistance from experts in the field.
18. It was resolved to enhance the library by making it student-friendly with the installation of necessary softwares and technology.
19. With the view to strengthen the basic requirements to

facilitate the students' needs, it was resolved to construct a students' Retiring Hall and a few Toilet/Restroom, next to the College canteen.

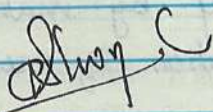
20. It was resolved to apply for NIRF from the forthcoming years.

21. It was decided to convene more number of meetings of Parents Teachers Association both at the college and department levels.

22. With the view to speed up the process of 'Preparing for NAAC accreditation', it was resolved to allot the responsibilities of completing the Seven Criteria to Seven Staff members.

23. It was resolved to construct a large pit for Rain water Harvesting in front of the History and Zoology departments.

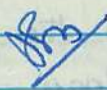
24. It was resolved to organise various awareness Programmes like Smoke Free Day, Drug Awareness, Road safety, Voters Awareness, Evil of Consuming Alcohol, Crime against women and Children.



(Dr. A. Alunji Arir) (Dr. A. Anil Gnanan)

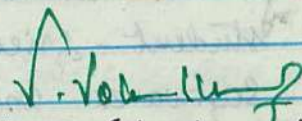
NAAC - Coordinator

NAAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI



IQAC - Coordinator

IQAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI



(Dr. S. John Kennedy)

Principal

PRINCIPAL
ST. JOHN'S COLLEGE
PALAYAMKOTTAI - 627 002

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St. John's College, Palayamkottai-2.

Minutes of the NAAC - TRAC Committee Meeting held at 12.15pm. on 06.02.2018 at the College Meeting Hall.

As part of the NAAC reaccreditation plan, a meeting of Heads of the Departments, the NAAC team members was convened to by the Principal and the Minutes have been recorded as follows.

Members Present :

Signature:

1. Dr S John Kennedy Vethanathan
Principal
2. Dr A Alwyn Arir
NAAC - Coordinator
3. Heads of the Depts:
Dr C Yessu, Asso. Prof. of Tamil.
4. Dr R Jeya Sundararaj Asso. Prof. of English
5. Mr G Andrews, Asso. Prof. of History
6. Dr Stanley Kani's Nani, Asst. Prof. of Commerce
7. Dr G Jeyakumar, Asso. Prof. of Maths
8. Dr M Daniel Sweetlin, Asso. Prof. of Physics.
9. Dr P Muthuselvan, Asso. Prof. of Chemistry
10. Dr S Abraham Muthukumar, Asso. Prof. of Botany
11. Dr B Jawahar Samuel, Asso. Prof. of Zoology
12. Dr A Joshua Kirubakaran, Librarian

Dr S John Kennedy Vethanathan

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G. Andrews

Stanley

Jeyakumar

M Daniel Sweetlin

P Muthuselvan

S Abraham Muthukumar

B Jawahar Samuel

A Joshua Kirubakaran

NAAC TEAM MEMBERS:

13. Dr D Nalina Palini, Asso. Prof. of English
14. Dr K Joseph Margaret, Asst. Prof. of Tamil
15. Dr G. S Grace Prema, Asso. Prof. of Maths
16. Dr A Arul Gnanam, Asso. Prof. of Physics.
17. Mr P Rajesh Anandha Selvan, Asst. Prof. of Chemistry
18. Dr D Abiya Chelliah, Asst. Prof. of Botany
19. Dr S Suthakar Isaac, Asso. Prof. of Zoology.

D Nalina Palini

K Joseph Margaret

G. S Grace Prema

A Arul Gnanam

P Rajesh Anandha Selvan

D Abiya Chelliah

S Suthakar Isaac

20. Mrs A Krunaga Jeya, Superintendent ~~D. V. V. M. M.~~
21. Mrs B Sarojini, Steno-Typist. B. Sarojini

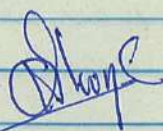
The meeting began with the Prayer by Dr G. S. Gnanu Prema, Asso. Prof. of Maths.

The Principal, Dr S John Kennedy Vethanathan after having welcomed the members appreciated the great efforts taken by the faculty members so far. He reintroduced the NAAC accreditation plan and suggested new areas of focus so that the process would turn out to be more effective.

1. It was Resolved to constitute a team to initiate sapling plantations on the Campus with the assistance of various cells.
2. With a view to give incentives to the new Ph.D. degree holders and to those who have presented papers in International seminars, the Governing Board has approved to increase the existing incentives.
3. Further, The Principal registers his gratification for the approval of the new Retiring Room Block adjacent to the Canteen.
4. As per the decision taken in the previous meeting, the following programmes have been conducted, quite successfully.
 1. General Medical Camp. 2. Eye Camp 3. Dengu Awareness Camp 4. Road Safety Awareness 5. Blood Donation Camp.
5. It was Resolved to purchase more tricycles so as to facilitate the movement of the physically challenged students. It was resolved to update the visually challenged

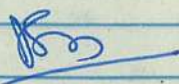
students by providing facilities as well.

6. It was resolved to seek the permission of the Governing Board to start new Courses like B.Com and B.Sc Computer Science for the Hearing Impaired Students.
7. It was resolved to keep track of the Alumni which has been placed in different jobs. In this regard, it was resolved to request the departments to speed up the process.
8. It was resolved to motivate the faculty to go in for new Projects funded by various organisation. This includes the Ph.D Research scholars, as well.
9. It was decided to introduce an upgraded booklet format (Attendance and Assessment Records) for maintaining the attendance and academic details of the students. This would enable the staff members to upload these details to the 'Exam Pro' of the University with ease.
10. It was resolved to encourage the non-Ph.D holders to complete their Ph.D as early as possible.
11. It was resolved to maintain attendance for Part-time and Full-time scholars separately.



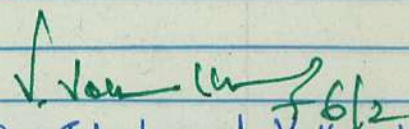
(Dr. A. Arun Kumar)
NAAC Coordinator

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PALAYANKOTTAI



(Dr. A. Arun Gnanasekar)
IQAC Coordinator

IQAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYANKOTTAI



(Dr. S. John Kennedy Yethanathan)
Principal.

PRINCIPAL
ST. JOHN'S COLLEGE
PALAYANKOTTAI - 637 002

Action Plan	Achievements
1.To upgrade the PG department into research Centres	Two Departments were upgraded 1. Commerce - 03.01.2018 2. Physics - 08.01.2018
2. Start new courses	B.Sc Maths, M.Sc Maths, M.A English Date of introduction (20.06.2017)
3. To go for Academic Audit, Green Audit, Gender Audit and Energy Audit.	AA, GA, GeA and EA were successfully accomplished
4. To carry over Renovation work	Physics Department was renovated.
5. Installation of a centre for students.	A Student's Information Centre was started..
6. Make the open air stage more productive	Concrete floors were laid, open air stage was renovated, one basket ball coat and one throw ball coat were brought to use in the open stage
7. MOU	1. On-line Courses conducted by Spoken Tutorials, IIT Bombay on 15.06.2017. 2. Corporate Secretaryship courses organized by Wizdom Educational Trust on 26.10.2017 3. Collaborative Research projects organized by Dr. Agarwal's Eye Hospital, Tirunelveli on 03.11.2017 4. Skill development courses organized by ECCI Academy on 08.11.2017 5. Tailoring Classes conducted by Arise Educational Institution on 12.07.2017 6. Youth Red Cross conducted by Government Siddha Medical College Hospital on 2017 7. Preparing the students for Type Writing Examination conducted by St. Antony Technical Institute on 29.07.2013
8. Collaboration Works	1. Dr. D. Janis Bibiyana Asst. Prof of Commerce, St. John's College, Palayamkottai – 627002, Tamilnadu, India. collaborated with Dr. S. Sarala Lakshmi Asst. Professor, Dept. of BBA, St. Xavier's College, Palayamkottai – 627002, Tamilnadu, India. 2. Dr. J. Kamala Juliet Isaac Associate Professor of Commerce, St. John's College, Palayamkottai – 627002, Tamilnadu, India. collaborated with Prof. D. Jancy Rani Rani Anna Government Arts and Science College, Tirunelveli – 627 008,Tamilnadu, India

3. Dr. J. Kamala Juliet Isaac
Associate Professor of Commerce, St. John's
College, Palayamkottai – 627002, Tamilnadu,
India.
collaborated with
Prof. Kavitha
Rani Anna Government Arts and Science
College, Tirunelveli – 627 008,Tamilnadu, India

4. Dr. J. Kamala Juliet Isaac
Associate Professor of Commerce, St. John's
College, Palayamkottai – 627002, Tamilnadu,
India.
collaborated with
Prof. Visagalakshmi
Rani Anna Government Arts and Science
College, Tirunelveli – 627 008,Tamilnadu, India

5. Dr. G. Jeyakumar
Associate Professor of Mathematics,
St. John's College, Palayamkottai – 627002,
Tamilnadu, India.
collaborated with
Dr. A. Rizwana
Asst. Professor, Dept. of Mathematics,
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Tamilnadu, India.

8. Dr. A. Arulgnanam
Associate Professor of Physics,
St. John's College, Palayamkottai – 627002,
Tamilnadu, India.
collaborated with
Mr. G. Sivaganesh
Asst. Professor, Dept. of Physics,
Alagappa Chettiar Govt. College of Engineering
& Technology,
Karaikudi – 630004, Tamilnadu, India.

9. Dr. I. Ravi Kumar Kennedy
Lab Technician, Dept. of Zoology,
St. John's College, Palayamkottai – 627002,
Tamilnadu, India.
collaborated with
Dr. T. Raja
Librarian, St. Xavier's College of Education,
Palayamkottai – 627002, Tamilnadu, India.

10. Dr. S. Suthakar Issac
Associate Professor of Zoology, St. John's
College, Palayamkottai – 627002, Tamilnadu,
India.
collaborated with
Dr. Paul Agastian
Associate Professor,
Research Dept. of Plant Biology &
Biotechnology,
Loyola College, Chennai – 600034, Tamilnadu,
India.

	<p>11. Dr. S. Suthakar Issac Associate Professor of Zoology, St. John's College, Palayamkottai – 627002, Tamilnadu, India. collaborated with Dr. Hanumanthan Raghuram Asst. Professor, Dept. of Zoology, The American College, Madurai – 625002, Tamilnadu, India.</p>
	<p>12. Dr. D. Paramanantha Swami Doss Asst. Professor of Zoology, St. John's College, Palayamkottai – 627002, Tamilnadu, India. collaborated with Dr. Hanumanthan Raghuram Asst. Professor, Dept. of Zoology, The American College, Madurai – 625002, Tamilnadu, India.</p>
9. Best Practises	a) For the Students, by the Students and
	b) ' Character Building ' programmes were given life.
10. To offer more facilities for the physically challenged.	The improvised various systems were made available for the physically challenged.
11. Skill Development Programs	The following Programes were conducted for the skill development of the students
	1.' Career Building ' on 11-07-2017
	2. The ' Mock Test for TNPSC Group II ' A mock Exam on 30-07-2017
	3. A one day seminar on “Improving Communication Skill” on 16-08-2017
	4. A skill development programme on 19-08-2017

	5. A Seminar on “Career Streams in IT Industries” on 13-09-2017
	6. Free IAS Coaching on 22-09-2017
	7. Career Guidance and Research Methodology on 18-12-2017
	8. Special Programme on 20-12-2017 & 21-12-2017
	9. Christmas Programme on 20-12-2017
	10. Inauguration of St. John’s IAS Academy on 11-01-2018
	11. A Motivational Program on 22-01-2018
	12. A student enrichment programme on “Strategies for Success” on 30-01-2018
	13. Communicative English training on 13-03-2018
	14. A Seminar on “Benefits of Reading Habits” on 15-03-2018
12. Awareness Programme	The following Awareness Programmes were conducted
	A Programme on " Save Thamirabarani Programme " on 16.07.2017 and 23.09.2017
	Distribution of handbills on the removal of Prosopis julifera around the home and workplace 28.07.2017
	Population Awareness Rally was conducted on behalf of World Population day, From Lourd Nathan Statue to St. John’s College, 11.08.2017 and 25.09.2017
	An Awareness Programme on " Dengue " for students and public on 08.09.2017
	Distribution of handbills on the awareness about Rabbits on 06.10.2017
	Distribution of handbills on the removal of Lantana camera around the home and workplace on 07.12.2017
	Distribution of handbills on the Identification of venomous snakes in and around Tirunelveli District on 11.01.2018
	Open Defecation Awareness Rally at Kowthamapuri Village, Ambai on 17.03.2018
	Sticking of bills on the removal of Parthenium sps around home and workplace on 11.04.2018
13. To arrange atleast one discussion / Workshop with a scientist from a foreign nation.	A Scientist from aborad gave a talk on Gene-on-off