

St. John's College, Palayamkottai-2.

NAAC - Reaccreditation 2018

IQAC Initiative Meeting

Minutes of the Planning Board Committee meeting held at 12.45 p.m. on 03.07.2018 at the Principal's room.

Members Present:

1. Dr S John Kennady Vethanathan
Principal V. John Kennady
2. Dr B Sawabari Samuel
Vice-Principal & Co-ordinator UGC Sawabari
3. Dr A Alwyn Aris
Coordinator, NAAC Alwyn Aris
4. Dr R Teja Sundararaj
Research Coordinator - Arts R. Teja Sundararaj
5. Dr S Suthakar Isaac
Research Coordinator - Science S. Suthakar Isaac
6. Dr G S Grace Prema
Senior Teacher - Associate Professor of Maths. G. S. Grace Prema
7. Dr S Abraham Muthukumar
Senior Teacher - Associate Professor of Botany S. Abraham Muthukumar
8. Dr J Devaraj Selvakumar
Bursar, J. Devaraj Selvakumar
9. Mrs A Kanaga Teja
Superintendent A. Kanaga Teja
10. Dr A Arulgnanam, IQAC Coordinator A. Arulgnanam

The Principal welcomed the members of the Board and delivered the introductory address based on the Agenda - NAAC, NIRF Ranking, MHRD.

The Principal presented the report of various programmes and the completed constructions (Improvement of Existing Premises - Grants and woman's Toilets) on the campus using UGC funds for the settlement of accounts of PRAG (GDA) IQAC and Seminar during XII Plan period.

All the pending Building Grants were received by the UGC, SERO, Hyderabad during X and XI Plan Period which was advanced by the Management and was reimbursed to the Management Account fully.

The following resolutions were arrived at the end of the meeting.

1. It was resolved to insist staff concerned to speed up the procedures and to list down the developmental activities that are taking place on the Campus.
2. It was resolved that the students of both History and Physics department will be allowed to use their renovated class rooms and Labs immediately, for the benefit of the students. The inauguration is expected soon.
3. The NAAC co-ordinator explained the status of the NAAC reports. He thanked the Principal, Management and all the members for their co-operations.
4. He stressed the significance of the Research and Academic Results.
5. It was resolved to add the activities of the academic year 2017-2018 into the NAAC Report.

6. It was resolved to bring a better shape to the NAAC Report. The services of Mrs B SAROJINI, Steno-Typist can be sought by the NAAC Co-ordinator for 3 hours everyday during afternoon till the report is completed.
7. It was decided to submit the reports to the NAAC by December 2018 and hence the College must be ready to face the NAAC Peer Team visit by March 2019.
8. It was insisted by the Principal and the NAAC Co-ordinator that our performance and presentations should earn to the College a minimum of A-Grade.
9. It was resolved to utilize the expertise of Dr R Murgesan, Dr Jessica Selwyn and Prof. Jeshua Rajan of the self-financing wing.
10. The slight change in the NAAC format was also discussed. It was resolved to convene many meetings for this cause.
11. It was decided that Dr A Anil Gnanam, Associate Professor of Physics will be the UGC Coordinator from 06-07-2018 onwards.
12. It was resolved that the mission, "Green St. John's" must be given thrust after the renovation work. Campus beautification was also discussed.

Dr B Jawahar Samuel, Vice-Principal proposed vote of Thanks.

Meeting came to an end with a closing Prayer by Dr S Abraham Muthukumar, HoD and Associate Professor of Botany.

(Mrs A. Hanyal)
NAAC Co-ordinator

(Dr A Anil Gnanam)
IGAC Co-ordinator

(Dr S. JOHN KENNEDY VETHANATHAN)
Principal

St. John's College, Palayamkottai

NAAC Re-accreditation 2018

IGAC - Initiative Meeting

Minutes of the Career oriented Course meeting initiated by IGAC held at 12.15 on 27.08.2018 in the Principal's Room to discuss about the Continuation of the existing COE Programmes.

Members Present:

1. Dr S John Kennedy Vethanathan
Principal.
2. Dr R Jeya Sundararaj, HoD of English
Research Coordinator - Arts
3. Dr M Daniel Sweetlin
HoD of Physics.
4. Dr S Abraham Muthukumar,
HoD of Botany
5. Dr A Anil Gnanam
IGAC Co-ordinator
6. Dr S Suthaleeb Isaac
Research Coordinator - Science
7. Mrs A Kranganja Jeya
Superintendent
8. Mrs B Sarojini
Steno - UGC

(Signature)

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27/8/2018

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27/8/18

The meeting began with a prayer by Mr R Jaya Sundararaj, HoD of English.

The Principal addressed the need for enhancing the Career Oriented Courses.

It was resolved to send a notice to the respective departments to continue the already existing Certificate Programmes.

- a. Communicative English - Department of English
- b. Energy Science - Department of Physics
- c. Herbal Medicine - Department of

It was also resolved to alter the material and fee structure as follows:

1. The fees of each course must be economical.
2. The courses must be organised twice a week.
3. It is the responsibility of the students to pay the University exam fee.
4. The management will look after the inspection Commission.
5. As per the University & UGC norms the minimum hours for conducting Communicative English And Energy Science Course is 60.
6. The fee for Communicative English is Rs. 900/- with a maximum number of 40 students, and for Energy Science, it is Rs. 1500/- with a maximum number of 30 students.
7. As per the UGC norms, the College must seek the certificates from the University.
8. A letter must be drafted to the University.
9. The Courses may be conducted for the first year and the second year students.
10. Students from all the departments shall learn certificate programme in Communicative English.
11. Students from the respective departments only shall learn certificate programmes in Energy Science & Herbal Medicine.

12. It was further resolved to restart the existing programme as early as possible.

27.08.2018

~~Dr~~
(Dr X Anulgnanam)
IQAC Coordinator

IQAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

~~Dr~~
(Dr S John Kennedy)
Principal.

PRINCIPAL
ST. JOHN'S COLLEGE
PALAYAMKOTTAI - 627 002

St. John's College, Palayamkottai-2

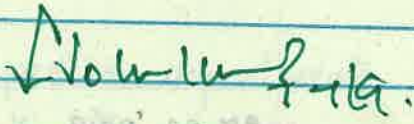

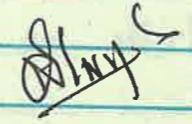
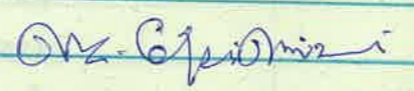
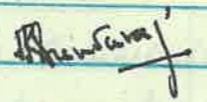
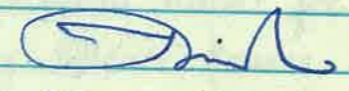
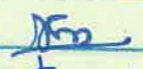
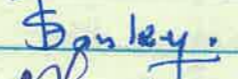




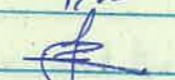

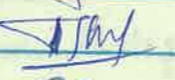


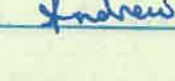
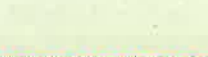
NAAC - Reaccreditation 2018

IQAC - Initiative Meeting

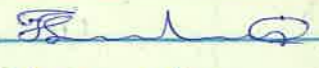

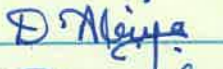

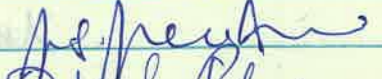


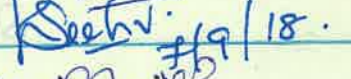

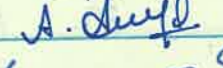
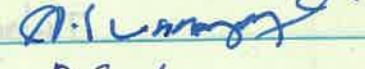

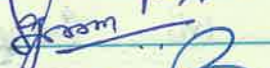
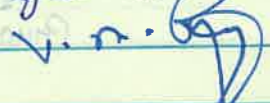
Minutes of the various cell co-ordinators meeting held at 12.30 p.m. on 07.09.2018 (Friday) in the Audio Visual Hall.

Members Present:

Signature

- 1. Dr S John Kennady Vethanathan Principal 
- 2. Dr B Sawahar Samuel Vice-Principal 
- 3. Dr A Alwyn Arir Naac - Coordinator 
- 4. Dr J Devaraj Selvakumar Bursar 
- 5. Dr. R. Jeya Sundaram Raj' HOD, Research Coordinator (Stats) 
- 6. Dr. P. Rajesh Anantha Selvan 
- 7. DR. A. ARULGNANAM, IQAC Coordinator 
- 8. T. Stanley Davis Mani 
- 9. Dr. P. ABRAHAM 
- 10. J. David Anandaj 
- 11. DR. S. ABRAHAM MUTHUKUMAR 
- 12. DR D. Arul Arir Abrahams 
- 13. Dr. T. SAMSON JOE DHINAKARAN 
- 14. Dr. J. Basmala Jacob 
- 15. Dr. C. Rajasigh Hamilton 
- 16. Dr. G.K. Stanley David 
- 17. S. PAUL DAVID SELVAN 
- 18. Dr. A. Joshua Kirubakaran 
- 19. S. ANDREW CHANDRA KUMAR 

- 20. J. DEBARAJ KINGSLEY ZACHARIAH
- 21. S. SUTHAKAR ISAAC
- 22. D. Abiya Chelliah
- 23. S. DANIEL DAVID ANNARAS.
- 24. Dr. G.S. GRACE PREMA
- 25. D. NALINA PALIN
- 26. R. Nithya Agnes
- 27. Dr. D.V. Sheeba Rajakumari
- 28. P. Kanimozhi Celina
- 29. A. ANGEL ANNA.
- 30. A. KARLAGA JEYA
- 31. B. SAROJINI
- 32. G. Jayakumar
- 33. Mr V X Rajan, Senior Manager, TMB.

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The meeting began with an opening Prayer by Mrs P Kanimozhi Celina, Chaplain and the Assistant Professor of Botany.

It was followed by an update offered by the NAAC Coordinator Dr A Alwyn Arir, Associate Professor of Mathematics who stressed the time bound importance of work for the ensuing NAAC accreditation.

The Principal, Dr S John Kennady Vethanathan emphasized on the narrowed down focus on the collection of data since the NAAC visit may be due within the academic year, that is, 2018-2019.

The Principal further stressed upon the importance of filling up data as per the latest format, that is categorically made into a seven format Criterion. [for the last five years] [2013-14 onwards]

(i) Curriculum aspect to Dr P Rajesh Ananthaselvan, Assistant Professor of Chemistry.

(ii) Teaching, Learning and Evaluation [Dr A Anul
Gnanam, Associate Professor of Physics]

(iii) The Research Evaluation [Dr S Suthakar Isaac,
Associate Professor of Zoology]

(iv) Infrastructural Learning Resources [Dr S Daniel
David Annaraj, HoD and Assistant of Commerce]

(v) Student Support and progression [Dr B Beneson
Thilagar Christadoss, Associate Professor of English]

(vi) Governance Leadership and Management [Mr J David
Gnanaraj, Assistant Professor of Economics]

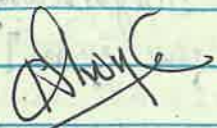
(vii) Institutional values and Best Practices [Dr G S Grace
Prema, Associate Professor of Mathematics]

It was resolved to update the NAAC documentation as per
the Seven criteria.

It was also resolved to seek the help of the office in the process of
information.

The meeting came to a close with the assurance of the encouragement
and support by the Principal to the coordinators of the
Seven Criteria.

Dr B Gaurahar Samuel, the Vice-Principal extended a vote of thanks.



(Dr A Anulgnanam)

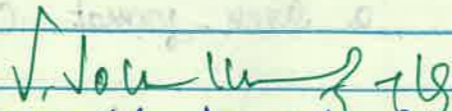
NAAC co-ordinator

NAAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

Dr S John Kennedy Vethanathan
7/9/2018

IQAC Co-ordinator

IQAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI






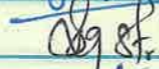
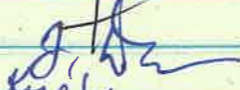
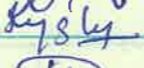

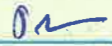

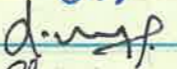
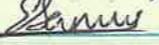

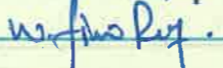
Dr S John Kennedy Vethanathan

Principal

PRINCIPAL
ST. JOHN'S COLLEGE
PALAYAMKOTTAI - 627 002

Minutes of the various departments faculty members in connection with the College Website Rejuvenation meeting held at 12.45 p.m. on 08.10.2018 (Monday) at the Principal's Room.

Members Present :

- ① Dr. S. JOHN KENNADY 
PRINCIPAL
- ② Dr. A. Arulgnanam 
NAAC - Co-ordinator
- ③ Dr. A. Arulgnanam, IQAC Coordinator 
- ④ D. JIM LIVINGSTON 
- ⑤ J. DAVID GNANARAJ 
- ⑥ J. KINGSCY EBENEZER 
- ⑦ P. DORA 
- ⑧ Dr. T. SAMSON JOE DAINARANAN 
- ⑨ Dr. M. JOSEPHRAJ 
- ⑩ Dr. A. Rathina Prabhu 
- ⑪ F. Samuel UI Designer, Peace Soft 
- ⑫ B. SAROJINI 
- ⑬ W. Finni Roy. 

The meeting started with a Prayer by Dr. A. Rathina Prabhu, Assistant Professor of English.

The Principal initiated and shared many details about website creation and shared many details about website creation and uploading details.

uploading data in the website is mandatory for NAAC/NIRF, he added.

It has been resolved to have one representative from each Department,

The following points were discussed by the members and resolved to.

Upload the Photos and the Resume of the faculty members, Pioneers' name list, History of the Departments and achievements, at the earliest.

Add the details of Tamil and Commerce Departments.

Upload the IQAC Report, events, announcements in a regular basis.

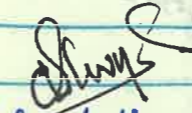
Publish University results in our website.


Keep Students' information, Time Table and feedback Form on the Website.


Upload the details of various Cells.

Link IQAC with the Website.

The members were asked to collect the previous details from Dr. A. Rathina Prabhu. It was decided to convene next meeting on 12.10.2018. The meeting came to an end with a closing Prayer, said by Dr. A. Arulgnanam, Associate Professor of Physics.


(Dr. A. Arulgnanam)
NAAC Co-ordinator 08.10.2018.


(Dr. A. Arulgnanam)
IQAC Co-ordinator


(Dr. S. JOHN KENNADY VETHANATHAN)
Principal

St. John's College, Palayamkottai - 2.

NAAC - Reaccreditation - 2018

Minutes of the NAAC Criterion Development Team members of College for the progression of the assigned task of preparing the Seven criteria meeting held, at 12.45 p.m. on 16.10.2018 (Tuesday) at the Principal's Room.

Members Present:

1. Dr S John Kennedy Vethanathan
Principal *S. John Kennedy*
2. Dr. A. ARULGNANAM
IQAC Coordinator, Criterion II *Arul*
3. Dr. A. Alwyn Asiy
NAAC Coordinator *Alwyn*
4. J. David Gnanaraj
Criterion VI of HOS of Economics *J. David*
5. Dr. L.S. GRACE PREMA
Criterion III *L.S. Grace*
6. Dr. P. Rajesh Anantha Selvan *P. Rajesh*
Criterion I
7. B. Beneson... *B. Beneson*
Criterion V
8. Dr S Suthakar Isaac *S. Suthakar*
Criterion III
9. Dr D Abiger Chelliah *D. Abiger*
Asst. IQAC Coordinator
10. Mrs A Kanaga Teja *A. Kanaga*
Superintendent
11. B. Sarojini *B. Sarojini*
Steno. IQAC, NAAC

The meeting began with a prayer by the IQAC Coordinator.

Dr A Arulgnanam.

The Principal addressed the members, the importance of getting accreditation and introduced the new format in which we have to apply for.

He affirmed that collection of material and supportive documents is in progress.

He admitted that there is a need for collecting a lot of materials.

He stressed the point that a student's feedback format has to be planned, distributed and to be collected.

A special expert will be arranged to enlighten NAAC process to everyone of us in the College.

Further, the Principal reiterated that everybody has to spend more time till evening.

It was resolved to seek the support of the young staff members.

Dr A Arulgnanam, IQAC Coordinator suggested the following.

1. Dr A Arulgnanam affirmed that admissions have to be made strictly adhering to the University norms.
2. He stressed the importance of extending the Remedial Coaching for the slow learners especially for history and economics students.
3. Further, he informed that the physically challenged students in each and every department must be identified, given

preferences and treated modestly.

4. The Principal informed that all data collection must be done in English, so as to enable the peer Committee to go through the data.
5. Dr A Anilgnanam and Dr P Rajesh Ananthasekhar are deputed to collect all the feedback forms.
6. Further, they are urged to go through the details of students of other states/reservation category and disabled students for enhancing the position of such students.
7. Dr David Bynanaraj was authorised to make a case study regarding welfare measures to be taken and the person who is to be placed in charge of such responsibility.
8. Further, he was advised to jot down the vision and mission of the College moreover he was asked to draft the fund mobilisation process.
9. He was directed to use other models as supporting tools.

Dr B Beneson Thibgar, Asso. Prof. of English and Criteria 8 suggested the following.

1. He was placed in responsibility of collecting data regarding scholarship, welfare schemes, and also about Qualifying Examinations, Higher Education, placement etc.
2. Further, he was asked to collect data regarding the Alumni.

Dr G.S Grace Prema, Asso. Prof. of Maths & Criteria VII suggested the following.

1. She was deputed to identify the best practices that have been followed by our College and to make a few practices, popular among the students and staff.

Above all, the Principal stressed the paramount importance of preparing write ups for the seven criteria.

Finally, it was resolved to take into consideration all the suggestions evolved in the meeting.

The meeting ended with a vote of thanks by Dr A Anilgnanam, IQAC Coordinator.

Am
16/10/2018

16.10.2018

(Dr A Anilgnanam)
IQAC Coordinator
IQAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

Am

(Dr A Anilgnanam)
NAAC - Coordinator
NAAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

J. John Kennedy Vethanathan
(Dr S John Kennedy Vethanathan)
Principal.

PRINCIPAL
ST. JOHN'S COLLEGE
PALAYAMKOTTAI - 627 002

St. John's College, Palayamkottai.

NAAC - Reaccreditation - 2019

IQAC Initiative Meeting

Minutes of the NAAC Criterion Development Team members of the College for the progression of the assigned task of preparing the Seven Criteria meeting held on 04-01-2019 at 12-30pm. at Principal's Room.

Members Present:

1. Dr S John Kennady Vethanathan
Principal ✓-Not in fall
2. Dr. A-ARULGNANAM
Associate Professor of physics A.A. 4/11/19
3. B. BENSON ... B. Ben
4. A. Rathina Prabha A. Rathina
5. D. Abiya chelliah D. Abiya
6. S. DANIEL DAVID ANNAPPA S. Daniel
7. D. Paramanatha Swami Doss D. Anand
8. T. SAMSON JOE DHINAKARAN T. Samson
9. R. Jeya Sundara Raj R. Jeya
10. J. DAVID GNANARAJ J. David
11. S. Suthakar Isaac S. Suthakar
12. Dr. P. P. M. M. Pillai P. P. M. Pillai
13. B. SAROJINI B. Sarojini
14. Mr V A Rajan, Senior Manager, TMB. V. A. Rajan

The meeting began with the prayer by the IQAC Coordinator Dr A Arulgnanam.

The Principal, Dr S John Kennady Vethanathan presided over the IQAC-NAAC meeting.

1. He urged the coordinator to constitute a Committee

for curriculum development and throw light on various issues at the departmental level and to represent the same to University and to the Board of Studies, to look into the feedback.

2. He motivated the Staff members to apply for the UGC and NAAC sponsored seminars/workshops/Conferences at the International/National levels to present papers and Journal publications.

3. Further, he directed to the members to apply for Major and Minor Research projects to various funding agencies like DST, ICSSR, TNSCBT, FIST etc. which would enhance the learning parameters of the Institution.

Dr A Arulgnanam, IQAC Coordinator said the following

1. He suggested the orientation programmes to be organised for the newly appointed staff members.
2. He advanced a knowledge of various funding agencies, eligibility conditions and scope for creative research.
3. Experts from both Arts and Science subjects must be invited to widen the arc of Scholarship.

Dr P Rajesh Ananthasekaran, Asst. Prof. of Chemistry & Criterion I suggested the following.

1. He suggested that an internal compliance cell may be created to address the problems of women.
2. A counselling session may be organised to enlighten the girl students to throw light on gender sensitive issues.

3. Bee Keeping, Poultry farming and Herb Keeping may be initiated through the respective department to improve the quality of research.

4. Internship programmes, tie ups and field visits must be increased in terms of number, so as to enhance the practical knowledge of the students.

5. Further, the data collection must be done within the short span.

Dr S Daniel David Annaraj, HOD of Commerce & Criterion IV said the following:

1. He advocated that villages may be adopted through NCC, NSS and through department to inculcate social responsibility among the students.

2. Programmes may be organised to create awareness among the public regarding global warming, water management, to save electricity and so on.

3. Health awareness and blood donation camps may be organised to improve the societal concerns.

Dr S Suthalees Isaac, Asst. Prof. of Zoology & Criterion III suggested the following:

1. He suggested that the Paper presented and valid Journal-Paper publications at the International/National/State level Conference/Seminars shall be awarded travel grant, Registration fee etc.

2. He said that the student research projects shall have

technically innovative and social relevance. The findings/result/outcome shall be published in core-listed and other journals with high impact factors and books with ISBN number.

3. He suggested that the ear-marked fund for innovation & start-ups. (Rs. 10,000/- x 10 Projects) on merit basis can be created.

4. He also said that the infrastructure & facilities to support innovation & Entrepreneurship. (Common Research Lab/room) may be provided.

5. He suggested that the seed fund/grant for student projects- PG scholars (Rs. 5000 x 10 projects)

Dr G S Grace Prema, Asst. Prof. of Maths & Criterion VII suggested the following:

1. She recommended that the eco friendly activities may be encouraged among the students

2. Sapling plantations may be done through various cells.

It was resolved that all the members could initiate the suggestions recommended by the Committee and the meeting ended with the prayer by Dr D Abiya Chelliah, Asst. Prof. of Botany & Asst. IQAC Coordinator.

ASh

04.01.2019

(Dr A Aluga Devi)
NAAC Coordinator

NAAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

ASh
4/1/2019

(Dr A Anulgnanam)
IQAC Coordinator

IQAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

John Kennedy
24/1/19

(Dr S John Kennedy Vethanathan)
Principal

PRINCIPAL
ST. JOHN'S COLLEGE
PALAYAMKOTTAI - 627 002

St. John's College, Palayamkottai - 2

NAAC - Reaccreditation - 2019

Minutes of the NAAC criterion Development Team members of the College for the progression of the assigned task of preparing the Seven Criteria, meeting held on 08.02.2019 at 2 p.m at Meeting Hall.

Members Present:

1. Dr S John Kennedy Vethanathan
Principal.

S. John Kennedy

2. B. Beneson

B. Beneson

3. P. Rajesh Anantha Selvan

P. Rajesh Anantha Selvan

4. Dr. A. Alwyn Aiyar

Dr. A. Alwyn Aiyar

5. Dr. A. Arulgnanam

Dr. A. Arulgnanam

6. J. David Ananraj

J. David Ananraj

7. Dr. A. Rathina Prabhu

Dr. A. Rathina Prabhu

8. Dr. D. Abiya Chelliah

Dr. D. Abiya Chelliah

9) Dr. T. Samson Joe Dhinakaran

Dr. T. Samson Joe Dhinakaran

10) Mr V S Rajan, Senior Manager, TMB

Mr V S Rajan

The meeting began with the prayer by Dr B Beneson Thilagor, Associate Professor of English.

The Principal, Dr S John Kennedy Vethanathan welcomed the gathering and discussed the importance of updating the accreditation process.

1. He insisted that the quality bench mark changes now and then and so, he called for the cooperation of all the faculty members.

2. He stressed that the NAAC coordinator has a huge responsibility of assigning the task to the members and

he has to frequently press the members in order that they respond quickly.

Dr A Alwyn Aiyar suggested that the format in which one has to apply for the NAAC Accreditation process is briefed.

1. He reiterated that the AQAR for every academic year must be kept ready, so as to upload in the website.

2. He suggested that the quality of the website must be enhanced to upload all the required details

3. He advocated that each and every programme has to be recorded with a detailed report.

Dr P Rajesh Ananthaselvan suggested that

1. He stressed the importance of the Board of studies. A separate body has to be framed to introduce value based courses

2. Further, he stressed the importance of documentation.

3. He expressed the necessity for organising internship programmes.

4. Moreover, he advised that each and every programme should take into consideration the feedback of the students.

5. Only feedback oriented courses will enhance the quality of the students and results thereby will result in the upgradation of the College.

Dr A Arulgnanam suggested that

1. He insisted that short remedial coaching programmes may be organised.

2. He urged that every department must have a Link Check Tool for the development of research programmes.

3. E-learning tools must be introduced through programmes.

4. Further, he stressed the importance of learning management tools.

5. He pressed the importance of following up the mentoring forms.

6. He also insisted that every department must become a member of the national body.
7. Further, he stressed that it is must for the staff to complete Ph.D degree and it would be better if there is a good number of regular full time scholars.
8. He also insisted that credits can be accumulated through students support services mode.

Dr B Beneson Thilagar suggested that

1. He insisted on soft skills development programmes.
2. He stressed the importance of students' personal Counselling
3. Further, he urged the importance of Conducting Competitive exam oriented coaching classes.
4. He pointed that Alumni meetings must be conducted in each and every department.

Mr A David Gnanaraj suggested that

1. He gave tips to enhance the welfare of Staff
2. He insisted that the staff must furnish the information about attending Conferences / workshops / seminars and programmes
3. He stressed the need for conducting, administering programmes.
4. He too stressed the importance of Alumni meeting.

Dr T Samson Joe Dhinalakaran indicated that the ICT based e-learning is inevitable.

Dr R Abiya Chelliah suggested that

1. He insisted that the NAAC will take into consideration the development of research programmes.
2. He insisted the need for enhancing and promoting

quality research.

3. He stressed the need for publishing quality research articles.
4. He reiterated that, the staff and scholars must be motivated to published in refereed journals with impact factor.

Dr A Anulgnanam again suggested that

1. He stressed the importance of organising innovative and creativity based programmes.
2. He suggested the importance of upgrading the library into an e-library.
3. Further he suggested that it is mandatory for the UG as well as the PG students to visit the library in the last period and there should not be any adjustments in the morning hours.

Finally, it was resolved to take into consideration all the suggestions evolved in the meeting so that the staff and students could go ahead taking up the suggestions.

The meeting ended with Dr A Anulgnanam, IQAC Coordinator Prayer.

6.2.2019

(Dr A Anulgnanam)

Dr A Anulgnanam
6/2/19
IQAC Coordinator
IQAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

(Dr A Alwyn Arir)

Dr A Alwyn Arir
NAAC Coordinator
NAAC CO-ORDINATOR
ST. JOHN'S COLLEGE
PALAYAMKOTTAI

Dr S John Kennedy Vethanathan
6/2/19
(Dr S John Kennedy Vethanathan)
Principal


Principal
ST. JOHN'S COLLEGE
PALAYAMKOTTAI - 627 002

St. John's College, Palayamkottai.
IQAC - Steering Committee Meeting.

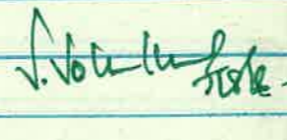
Minutes of the IQAC - Steering Committee meeting of St. John's College, held at 12.45 p.m on 18.06.2019 in the Principal room to discuss about the IQAC - NAAR Report of online submission and the preparation of S&R - NAAC - Reaccreditation 2019.

Members Present:

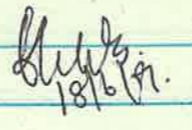
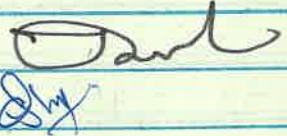
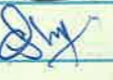

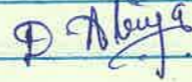
Patron Mr M S George Kosal
Secretary & Correspondent

Signature: 

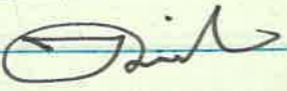
Chairperson Dr S John Kennedy Vethanathan
Principal

Signature: 


Members
Dr B Jawahar Samuel
Vice-Principal.
Dr P Rajesh Anantha sekhar
Bursar
Dr A Alwyn Aris
Asst. Prof. of NAAC Coordinator
Dr A Anul Gnanam
Asst. Prof. & NAAC Coordinator (IQAC)
Dr D Abiya Chelliah
Asst. Prof. & IQAC Coordinator (Assistant)

Signature: 





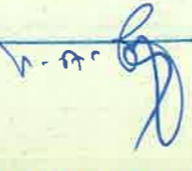
Curricular Aspects Dr P Rajesh Anantha sekhar
Asst. Prof. of Chemistry

Signature: 

Teaching Learning & Evaluation Dr A Anul Gnanam
Asst. Prof. of Physics


Signature: 



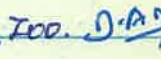
Nominee from External Mr V A Rajan, Senior Manager,
Tamilnadu Mercantile Bank,
Palayamkottai

Signature: 


Signature

Research, Innovation & Extension Dr S Suthakar Sreac
Asst. Prof. of Zoology


Signature: 



Infrastructure & Learning Resources Dr Exhilmathi Sophia, Asst. Prof. of Zoo. 
Dr T Samson Joe Alhinakaran Asst. Prof. of Chem. 
Dr Paramanatha Swamidoss Asst. Prof. of Zoo. 



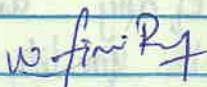
Student Support & Progression Dr B Beneson Thilagar
Associate Prof. of Eng.

Signature: 

Governance, Leadership & Management Mr J David Gnanaraj
Asst. Prof. of Economics

Signature: 

Institutional Values & Best Practices Dr G. S. Grace Prema, HOD, Asst. Prof. of Maths 
Dr D Abiya Chelliah, Asst. Prof. of Botany 

Technical Support:
Mrs A Kranganeya, 
Superintendent
Mrs B Sarojini 
Steno-Typist
Mr W Finni Roy
Technical Assistant 

The meeting began with a word of Prayer.

The Principal welcomed the members and introduced the purpose of the meeting. He appreciated them for their untiring effort in preparing the pre-final NAAR.

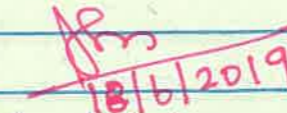
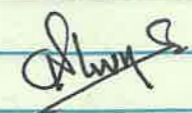
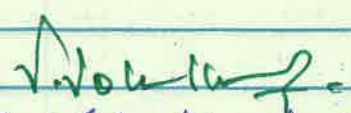
1. Then he briefed the interjace meeting that went on to the MK University on 14th June 2019 between the Principal and the Officers from the UGC, Hyderabad.

2. He informed the members that the AQAR must be uploaded online, before 10th July 2019 and the last date to send SSR is 20th October 2019. He also insisted that all programmes must be documented systematically, the assistance can be had from the technical assistance appointed, he reiterated.
3. An elaborate discussion went on with Mr Johnson, P-Software installer, to help in the updating of the website, Mr Johnson assured that data related to SSR would be posted in the website in the NAAC specified format as early as possible.
4. Mr Johnson gave an assurance that the user name and the login id for all the students would be brought to effect immediately. The same software can help the students to know their attendance, marks, pay their fees and their overall academic performance.
5. He guaranteed that the library would come into use with Auto Card/ Smart Card. Each card will be in use for three long years or as long as a particular student continues to be the student of the college. This card, the Principal said that, can be used to recall the whole history of every card holder regarding his/her attendance, marks, malpractices if any, and many more. All the HODs and the Principal will have the facility to read the above said cards.
6. Students' attendance will be maintained based on the biometric card, the Principal informed.
7. Dr B Beneson, said that his work regarding the completion of Criterion V will be completed only after receiving needed data from a few departments.
8. Dr A Anul Gnananar, Coordinator, IQAC expressed his views on the necessity on removing the ordinary bulbs used around the campus and replacing them with LED bulbs. He spoke about the importance of erecting a map of the campus in the ^{entrance} inferring

every part of the College.

9. The Principal directed the Bursar to renovate the rain water harvesting system throughout the campus and find sponsors to make our campus solar energy fed.
10. Dr W Shriya Chelliah, insisted on implementing, the system of separating the decomposable and non-decomposable wastes more effectively and treat them accordingly based on the latest technology.
11. The Principal was very happy to inform that in a few departments ramps have been used to help the physically challenged children. He further informed that a special course in B.Com and B.Sc Computer Science has been started for the students who have hearing deficiency.
12. It was decided to build more number of toilets for the students.
13. It was resolved to observe one day in a month as a Day of Environment. On that day all motor vehicles will be prevented from entering into the campus.
14. It was resolved to produce a special video covering all the parts of our campus and Dr A Rathinaprabhu, Assistant Professor of English, Mr. Samuel, Asst. Professor of English and with the help of a few staff members.

The meeting ended with a prayer by Dr S John Kennedy, Principal.

(Dr A Anul Gnananar) (Dr A Shriya Chelliah) (Dr S John Kennedy Vethamthan)
 IQAC Coordinator NAAC Coordinator Principal
 IQAC CO-ORDINATOR NAAC CO-ORDINATOR PRINCIPAL
 ST. JOHN'S COLLEGE ST. JOHN'S COLLEGE ST. JOHN'S COLLEGE
 PALAYANKOTTAI PALAYANKOTTAI PALAYANKOTTAI - 627 002



ACTION TAKEN REPORT 2018-2019

ST. JOHN'S COLLEGE

PALAYAMKOTTAI - 627002



S. No.	Action Plan	Achievements
1	To start a New Course for Deaf and Dum students to cater the needs of the Deaf and Dum students from in around Tirunelveli, Tuticorin Districts	Commission visited for the New Aided Course. The District Collector of Tirunelveli and The Joint Director of Collegiate Education, Tirunelveli forwarded the Proposal of the New Aided Course for Deaf and Dum students - Waiting for the approval order.
2	To start a New Courses for Physical Education and B.A. Tamil	1. M.Sc. Computer Science and B. Com Corporate Secretaryship was introduced on 25.06.2018 2. A New Course for Physical Education and B. A. Tamil, waiting for the Commission Visit.
3	To start a New NCC Unit for Self-Finance students	Proposal has been sent to NCC, 9 Sig TN BN, Tirunelveli and it accepted. Waiting for the Commission Visit
4	To Purchase two interactive control panel for ICT enabled classrooms	Interactive Panel purchase at installed one at Physics and two at Chemistry department and dedicated for the use of students.
5	To start Value Added Courses	1. PG and Research Department of English started the value Added Courses for the Title of " Effective Communications and Career Enhancement" from the year 2018-19 onwards 2. PG and Research Department of Commerce started the value Added Courses for the Title of " Fundamentals of Capital Marketing" from the year 2018-19 onwards
6	To renovate the existing infrastructures	1. The administrative Block work started and 75% work is over 2. Renovation of History Block was completed and inaugurated on 04.07.2018 3. Basket Ball Ground was constructed, and inaugurated on 02.08.2018 4. Renovation of Commerce Block was completed and inaugurated on 30.08.2018 5. Open Stage Auditorium was dedicated on 20.12.2018 6. Security Residence was renovated and inaugurated on 31.01.2019
7	Get the approval from the Governing Board to renovate the Allied Chemistry Laboratory	Allied Chemistry Lab renovation work is going on

8	To organize an International Conference by the Department of Commerce , History, Zoology, Library and Youth Welfare	<p>1. A one day International Conference Middelen 18 Perspectives of Global Human Resource on 05.09.2018 by the PG and Research Department of Commerce</p> <p>2. A three days Entrepreneurship Awareness Camp (EAC) -MHRD - DST - NIMAT Project by the Department of Commerce on 9,10 and 11.08.2018</p> <p>3 A two day International Conference - "Innovation in Global Tourism and Development" on 24 and 25.01.2019 by the department of History and collaborated with EAST (Environmental Advisory for sustainable Trust)</p> <p>4. A one day International Seminar on "Emerging Trends in Life Sciences" on 18.03.2019 by the PG and Research department of Zoology.</p> <p>5. Library and Informatic Science Seminar: Importance of Thamirabarani River and its History on 05.04.2019</p> <p>6. A one day Seminar: Indian Democracy, இன்றைய இந்தியாவும் இளைய தலைமுறையும் on 28.03.2019</p> <p>7. A seven day International workshop on Research Methodology Tools and techniques on 08.05.2019 to 14.05.2019 by the PG and Research Department of Commerce and Collaborated with EAST</p>
9	Get an approval to purchase a New Xerox Machine for Information Centre	New Xerox Machine Model Canon iR Adv 6555I Printer/Copier/Scanner for about 5.42 lakhs was purchased and installed at the Information Centre and dedicated for the use of students
10	To purchase Projectors for Class room teaching	5 nos of LCD Projectors were purchased for class room teaching
11	Construct a Building which provide a space for NCC, Staff-Retiring room, skill development & Research Room	New Building was constructed, space for NCC, Staff Retiring Room, Skill Development and Research will be dedicated
12	Get an appointment from District Collector and Tirunelveli MP to dedicate the Science Research Centre	Science Research Centre was dedicated on 26.09.2018, Funded by Mr S Muthukaruppan, MP and Mrs SHILPA PRABHAKAR SATISH, I.A.S., The District Collector, Tirunelveli
13	Construct a separate Building with 12 class rooms for Commerce and formulate the School of Commerce wing	The Proposal has been sent to Mrs SHILPA PRABHAKAR SATISH, I.A.S., The District Collector, Tirunelveli on 08.01.2020 under the PMJVK Scheme
14	Update the MOOCs Room	MOOCs Room for online courses was upgraded with 20 Computers, one server with 40TB hard disk, and also in the Cherrinet internet Connectivity
15	To renovate the Staff Quarters	Staff Quarters have renovated in the Hostel Campus
16	To continue the UGC-Career Oriented Course Programmes	Career Oriented Course Programmes for Communicative English (Department of English) and Energy Science (Department of Physics) and Herbal Medicine (Department of Botany) are continued to the students by the support of Management
17	To start the English Language Lab	Initially 6 Computers with Accessories are fixed to start English Language lab.
18	To establish a Cricket Training Ground	Cricket Training ground was established and dedicated for the use of students
19	Improve the Toilet facilities to New Hostel	Construction of Toilet facilities are under going to New Hostel
20	Maintaining the ground for 400 mts track	400 mts track is maintained with its new standard